

# Batley Irish Democratic League Club

## Booking Request Form — Non Members

### Contact Details

<b>Name:</b> Person making the Booking		
<b>Address:</b> Please include Postcode		
<b>Tel No &amp; Mobile:</b> Preferably 2 Numbers		
<b>Email Address:</b> Optional		

### Function Details

<b>Required Date:</b>		
<b>Function Title:</b> Birthday, Retirement etc.		
<b>Required Room:</b>		
<b>Start &amp; Finish Times:</b> Please Specify for longer time		
<b>Number of Guests:</b> Estimate		
<b>Catering Required:</b>		
<b>Entertainment Required:</b>		
<b>Time of Access:</b>		

### Payment Details

£40 payment, which is for staff and cleaning. Use of room is free. In addition a £100 deposit will also be required. This will be refunded on the next day on the satisfaction of the Committee. Room is left in a reasonable state and there are no visible damages. A week's notice must be given if the party is to be cancelled. Children must be kept under strict control. Any breach of the rules will result in the deposit being retained.

<b>£100 Deposit</b> Date Received	
<b>Use of Helium Gas</b> £30	

Signature of Person Making the Booking:

**Committee Use Only:**

Approved  
Not Approved